



# CHILUKURI MURALI GOPALA RAO

ASSISTANT GENERAL MANAGER

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## CAREER OBJECTIVE

I will strive for continuous growth and development of the Organization with effective co-ordination and always aim to grow professionally and personally by achieving the set goals of the Organization.



## PROFESSIONAL EXPERIENCE IN WAREHOUSE

**Biological. E. Ltd.** – Hyderabad, Green field facility and approved USFDA & EU inspection for Formulations Injectable facility. Working since November 2016 as Asst General Manager - Warehouse. Reporting to Operations Head. Team size handling – 40.

**Mylan Laboratories Ltd.** – Visakhapatnam, Injectable facility. Worked from August 2015 to Oct 2016 as Warehouse Manager. Reported to Plant Head. Team size Handled– 14 Nos.

**Hospira Healthcare pvt. ltd.** – Visakhapatnam, Injectable facility. Completed Warehouse Project stage commissioning work like. Warehouse requirements planning, procuring of new equipment's, URS/DQ/IQ/OQ and other documentation, and implementation of procedures. It was the green field project, largest injectable facility in Asia and it is designed for the USFDA and completed USFDA audit successfully. Worked from Feb 2012 to Aug 2015 and relieved as Deputy Manager. Team Size handled: 45 Nos.

**Dr. Reddy's Laboratories Ltd., CTO** –III Bollaram, Hyderabad. Taking care of Drug Products having a team of 15 members. Responsible & accountable for all Warehouse activities including cGMP compliance activities. Plant warehouse having USFDA approved facility. Worked from Oct 2009 to Jan 2012 and relieved as Assistant Manager.

**SciGen Biopharma pvt. ltd.** - Pune, Maharashtra. MNC-Vaccinations facility. Worked in Warehouse and logistics department and developed all relevant warehouse procedures with respective warehouse functions. Worked from Nov 2008 – Oct 2009. Team size handled: 06 Nos and relieved as Assistant manager.

**DR. Reddy's Laboratories Ltd., FTO** -III. Bhachupally, Hyderabad. Formulations (OSD). Taking care of Warehouse having a team of 12 members. Responsible & accountable for all Warehouse activities including cGMP compliance activities in fully automated, Multi dosage Formulation Plant warehouse having UK-MHRA, USFDA approved facility. Worked from May 2006 – Oct 2008 and relieved as junior manager.



## RESPONSIBILITIES

### Material Management (RM, PPM & FG)

- Coordination with different departments vise (QC, Manufacturing & QA) for material testing, issuance and release as per the plan.
- Planning and reviewing of work force availability for material receipts, movements, sampling, labeling, relocation and dispensing activities.
- Co-ordinating with production Head and production planning department to execute daily production schedule requirements.
- Creating internal dispensing plan and allocating the work in each dispensing area.
- Monitoring work output as per plan.
- Reviewing online documentation from all the areas.
- Initiating the material write- offs for the rejected as well as non-moving slow moving and expired materials with proper management approval and customs approvals and disposal as per SOPs.
- Coordinating with engineering for the area/equipment breakdowns and preventive maintenance.
- Ensuring materials movement in warehouse as per cGMP viz. Material Receipt, Storage, Dispensing and timely Issuance and delivery of materials to the point of use, following the SOP's and correct documentation.
- Monitoring daily stock situation of material by checking receipt and issues, Retesting of Materials and Inventory verification.
- Monitoring space allocation for huge consignments and stacking of materials as per safety norms.

## **ACADEMIC & TECHNICAL**

- M. Com (Master of Commerce) From Andhra University completed in 2002.
- B. Com (Bachelor of commerce from Andhra University) completed 1997.
- 2 Years Higher Diploma in software Engineering from Aptech computer Education (SAP and Oracle).



## **ACHIEVEMENTS**

- Got a valued contributor award twice from Dr. Reddy's Laboratories Ltd. for the month of March – 2007 & Sep – 2007 on behalf of non-moving inventory reduction and disposal.

- Monitoring of finished goods distribution viz Domestic & Export market with Palletization as per International market requirement viz. US & Europe and its documentation. & Having a good knowledge in GST, State Excise and 100% EOU.
- Ensuring online preparation of dispatch invoicing against GST laws.
- Coordinating with production, in case of any change in day production schedule with production team.
- Executing finished goods dispatches as per dispatch schedules in coordination with SCM and QA.

### **Engineering Stores Operations**

- Daily reviewing of material receipts, movements and issuance of engineering goods and capex items; Interacting with SCM to close issues like rejections, replacements and vendor returns, if required.
- Informing to the corporate purchase on damage of materials for insurance claims / vendor returns.
- Reviewing on returnable and non-returnable gate pass for replacements/ vendor returns
- Monitoring scrap lifting and management.

### **Inspections and Statutory Requirements**

- Monitoring systems / team to follow as per the GMP guidelines;
- Monitoring unauthorized movement of people / materials and oversee cleanliness of warehouse. & Monitoring control on rejected and expired materials.
- Co-ordinating with quality or finance teams for internal and external audits (USFDA, MHRA, EU, TGA, WHO, Customer audits, Stock audits, etc).
- Encouraging and giving training to the team members to give best performance.
- Audit observation tracking and co-ordination with QA for CAPA's and closure of the open points.
- Monitoring adherence to statutory requirements like stamping of standard Weights and calibration of weighing balances, etc.
- Audits faced as on date: USFDA: 08 Times, MHRA: 03 Times and TGA & EU: 03 Times.

### **Logistics**

- To negotiate and manage the logistics services for various temperatures controlled commercial as well as sample shipment to the applicable customers.
- Performing transport validation of the launch products with the help of QA and logistic team for the export markets.
- Monitoring palletization activities for smooth dispatches.
- Monitoring Track and Trace activities and shipping transactions.
- Monitoring CMO operations and dispatches.

### **QMS**

- Reviewing and approving the SOPs and Protocols as per requirements to meet cGMP procedures. & Review and approving CC, Deviations, Investigations and CAPA's.
- Preparing implementing and ensures adherence to Standard Operating Procedure's for Warehouse in line with cGMP.
- Verifying the on job process to cross check the primary data.
- Responses to regulatory inspections, internal compliance audits.

### **Trainings**

- Organizing training program (internal and external) for the employees for skill development with updated version of the operational activities and cGMP practices.
- Completed external trainings on Fork lift operations, Communications skills, Behavior skills, Time management etc....

### **Implementations**

- Active Participant Member in Implementation of SAP and atomization's in Warehouse like ASRS and WMS.
- Involved SAP migration activities, Barcode implementations.
- Implemented track and trace for US and EU markets pertain to FG dispatches.
- Implemented WMS.
- Equipment's procurement and qualifications.

